

NOTIFICATION

Dated: 26/07/18

PROCTORIAL BOARD

This is to inform that a new proctorial board is herewith constituted to look after student discipline and other related activities. The list of proctorial board members is as mentioned hereunder-

- | | |
|---|--------------------|
| 1. Mr M.Kannan(Coordinator-ME,MTE) | -Chief Proctor |
| 2. Mr Alok Prasad(Coordinator-HM) | -Chief Warden |
| 3. Mr Shishir Sangal | -Dy. Chief Proctor |
| 4. Mr Pushpendra Singh(Coordinator-B.Com) | -Dy. Chief Proctor |
| 5. Mrs. Neeta Sharma(Coordinator-ASH) | |
| 6. Mr. M.S.Gupta (Coordinator Academic Affairs) | -Member |
| 7. Dr. Amit Dixit(Dean student welfare) | -Member |
| 8. Mr.R.K.Khare(Registrar) | -Member |
| 9. Mr Lalit Saini(Estate Officer) | -Member |
| 10. Mr Satender Kumar(Coordinator-CSE) | -Member |
| 11. Mr Karan Babbar(Coordinator-CE) | -Member |
| 12. Mr. Guruprabhat(Coordinator-ECE,EE) | -Member |
| 13. Mrs. Murugalatha.N.Kannan(Coordinator-Agri) | -Member |
| 14. Mr. Sachin Chauhan | -Member |
| 15. Mr. Rohan Tyagi | -Member |

The above proctorial board will take charge with immediate effect. The board will work under the guidance and direct supervision of directors of QST & QSB.


(Dr. Vivek Kumar)
Vice Chancellor 26/07/18

Cc:

- 1.Chancellor/President/Secretary
- 2.Director-QST & Director QSB
- 3.All concerned persons


Registrar
Quantum University



NOTICE

Date: 30.07.2018

The Discipline Committee (Proctorial Board) is scheduled to convene in the Board Room on 02.08.2018 at 2:00 PM. The presence of all Discipline Committee members is mandatory.

Agenda:

Emphasizing respect and responsibility, defining behavior, and setting standards.
Disciplinary Policy in Orientations
Incident Reporting System
Documentation of Cases
Discussion on relevant issues with permission from the chair.



Chief Proctor



Registrar
Quantum University

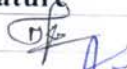


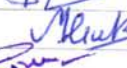
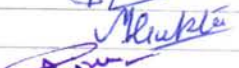
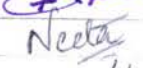







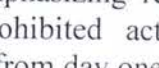

CC to:

- 1) Hon'ble Chancellor for kind information
- 2) Hon'ble Vice Chancellor for kind information
- 3) All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
- 4) Faculty Members through Email/ERP

Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 02.08.2018

A meeting was held on 02.08.2018 at 2.00 PM in the board room.
 The meeting was chaired by M.Kannan (Chief Proctor).
 The following members attended the meeting: -

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Mr Alok Prasad	Chief Warden	
3	Mr Shishir Sangal	Dy. Chief Proctor	
4	Mr Pushpendra Singh	Dy. Chief Proctor	
5	Mr. M.S. Gupta	Member	
6	Dr. Amit Dixit	Member	
7	Mrs. Neeta Sharma	Member	
8	Mr Lalit Saini	Member	
9	Mr Satender Kumar	Member	
10	Mr Karan Babbar	Member	
11	Mr. Guruprabhat	Member	
12	Dr. Murugalatha. N.	Member	
13	Mr. Rohan Tyagi	Member	
14	Mr. Sachin Chuahan	Member	
15	Mr. R.K.Khare	Member	

The following points were discussed in the meeting:

1. The committee developed a comprehensive code of conduct emphasizing respect and responsibility. The code defines expected behavior, outlines prohibited actions, and establishes standards for a positive learning and working environment from day one.
2. The committee decided to include disciplinary policy sessions in the forth coming orientation programs. These sessions aim to raise awareness among students about the code of conduct, the consequences of disciplinary infractions, and the importance of responsible behavior within the institution.
3. A mentorship program will be implemented, assigning mentors to students. Mentors will provide guidance in both academic and non-academic matters, allowing students to discuss and seek solutions for their day-to-day concerns.
4. A system is established for receiving and documenting incident reports. This includes the creation of a reporting portal, online or offline, where individuals can report witnessed or experienced disciplinary violations.
5. Thorough documentation of all disciplinary cases will be maintained, including investigation records, hearing minutes, and outcomes of disciplinary measures. Periodic reviews will be conducted to assess the effectiveness of actions and ensure compliance with imposed disciplinary measures.
6. The committee proposed implementing monitoring systems in residential facilities to uphold discipline. These systems will enforce compliance with rules, regulations, and identify potential disciplinary issues within the residential community.

7. The meeting concluded with expressions of gratitude to the chairperson for their leadership and facilitation throughout the proceedings.


Chief Proctor




Registrar
Quantum University

Cc: Chancellor / Vice Chancellor / Secretary / Registrar/ Deans / Directors / COE/ HODs / Concerned Deptt.
Coordinators / Concerned Faculty Members



NOTICE

Date:23.04.2019

The Discipline Committee is scheduled to convene in the Board Room on 30.04.2019 at 2:00 PM. The presence of all Discipline Committee (Proctorial Board) members is mandatory.

Agenda:

- 1.Disciplinary Cases Review
- 2.Awareness on Discipline
- 3.Departmental Responsibilities
- 4.Faculty Members' Night Duties
- 5.Discussion on relevant issues with permission from the chair.

Chief Proctor

Registrar
Quantum University

Quantum University

CC to:

- 5) Hon'ble Chancellor for kind information
- 6) Hon'ble Vice Chancellor for kind information
- 7) All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
- 8) Faculty Members through Email/ERP



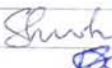


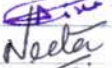
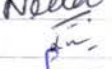
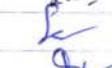
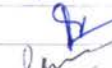
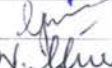
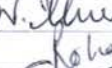
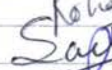


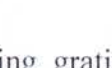
Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 30.04.2019

A meeting was held on 30.04.2019 at 2.00 PM in the board room.

The meeting was chaired by M.Kannan (Chief Proctor).

The following members attended the meeting: -

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Mr Alok Prasad	Chief Warden	
3	Mr Shishir Sangal	Dy. Chief Proctor	
4	Mr Pushpendra Singh	Dy. Chief Proctor	
5	Mr. M.S. Gupta	Member	
6	Dr. Amit Dixit	Member	
7	Mrs. Neeta Sharma	Member	
8	Mr Lalit Saini	Member	
9	Mr Satender Kumar	Member	
10	Mr Karan Babbar	Member	
11	Mr. Guruprabhat	Member	
12	Dr. Murugalatha. N.	Member	
13	Mr. Rohan Tyagi	Member	
14	Mr. Sachin Chuahan	Membe	
15	Mr. R.K.Khare	Member	

The following points were discussed in the meeting:

1. The Chief Proctor delivered a brief welcome note, expressing gratitude for their attendance and emphasizing the importance of the meeting's agenda.
2. The Chief Proctor presented a comprehensive list of cases filed on discipline grounds, outlining each case and the corresponding action taken. The cases were reviewed, including the nature of the disciplinary violation, evidence presented, and any mitigating factors considered during the decision-making process. The Chief Proctor provided a detailed overview of the actions taken, such as warnings issued, counseling sessions conducted, or more severe disciplinary measures imposed, ensuring transparency and accountability in addressing disciplinary infractions (Annexure I).
3. The committee discussed the importance of raising awareness on discipline through various channels. He informed that the orientation programs have played a crucial role in familiarizing students with the code of conduct and disciplinary guidelines.
4. Additionally, departmental heads and coordinators, along with mentors, were assigned the responsibility of taking initiatives to maintain discipline at the departmental level.

They would actively engage with students, provide guidance, and address any disciplinary concerns within their respective departments.

5. The Chief Warden communicated to the board the successful implementation of faculty members' night duties. Their responsibilities include supervising the enforcement of rules and regulations, conducting routine inspections, and addressing any disciplinary issues that may surface. Through the engagement of various stakeholders and the establishment of distinct responsibilities, the committee's objective is to cultivate a disciplined and favorable environment across the institution.
6. The meeting concluded with expressions of gratitude extended to all the members for their active participation, valuable contributions, and collaborative efforts throughout the proceedings.




Chief Proctor


Registrar
Quantum University



Office Order

Date: 22.08. 2019

DISCIPLINE COMMITTEE (Proctorial Board)

This is to inform you all that from today i.e., 22.08. 2019, the active members of the Discipline committee are:

S. No	Name of Faculty Member	Designation	Contact No.
1	Mr. M.Kannan	Chief Proctor	9756315554
2	Mr Alok Prasad	Chief Warden	8368031929
3	Mr Shishir Sangal	Dy. Chief Proctor	8859374364
4	Mr Pushpendra Singh	Dy. Chief Proctor	9899142233
5	Mr. M.S. Gupta	Member	9756513377
6	Dr. Amit Dixit	Member	8650505814
7	Mrs.Neeta Sharma	Member	9557917928
8	Mr Lalit Saini	Member	9759346988
9	Mr Satender Kumar	Member	7830118211
10	Mr Karan Babbar	Member	9996394399
11	Mr. Guruprabhat	Member	9319095577
12	Dr. Murugalatha. N. Kannan	Member	9756432932
13	Mr. Rohan Tyagi	Member	8449972195
14	Mr. Lehri S. Chauhan	Member	9719673379
15	Dr. Pradeep Joshi	Member	9536937316
16	Mr.R.K.Khare	Member	9368111500

These appointments are until further order.

This bears the approval of competent authority.


Registrar
Quantum University

CC to:

- 1) Hon'ble Chancellor for kind information
- 2) Hon'ble Vice Chancellor for kind information
- 3) All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
- 4) All Faculty /Staff Members through Email/ERP
- 5) All Students through Notice Boards/ERP


Registrar
Quantum University



NOTICE

Date: 23.08.2019

The Discipline Committee is scheduled to convene in the Board Room on 24.08.2019 at 10.00 AM. The presence of all Discipline Committee (Proctorial Board) members is mandatory.

Agenda:

1. Minutes Review
2. Integration of Disciplinary Policy
3. Addressing Nighttime Crowds
4. Mentorship Program Implementation
5. Incident Reporting System
6. Proposal for Monitoring Systems
7. Discussion on relevant issues with permission from the chair.

Chief Proctor

Registrar
Quantum University

CC to:

1. Hon'ble Chancellor for kind information
2. Hon'ble Vice Chancellor for kind information
3. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
4. Faculty Members through Email/ERP

QUANTUM UNIVERSITY

Campus: - Mandawar, 22 Km Mile Stone, Roorkee:- Dehradun Highway (NH-73)

ROORKEE- 247 667 (UK)



Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 24.08.2019

A meeting was held on 24.08.2019 at 10.00AM in the board room.

The meeting was chaired by M.Kannan (Chief Proctor).

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Mr Alok Prasad	Chief Warden	
3	Mr Shishir Sangal	Dy. Chief Proctor	
4	Mr Pushpendra Singh	Dy. Chief Proctor	
5	Mr. M.S. Gupta	Member	
6	Dr. Amit Dixit	Member	
7	Mrs.Neeta Sharma	Member	
8	Mr Lalit Saini	Member	
9	Mr Satender Kumar	Member	
10	Mr Karan Babbar	Member	
11	Mr. Guruprabhat	Member	
12	Dr. Murugalatha. N. Kannan	Member	
13	Mr. Rohan Tyagi	Member	
14	Mr. Lehri S. Chauhan	Member	
15	Dr. Pradeep Joshi	Member	
16	Mr.R.K.Khare	Member	

The following points were discussed in the meeting:

1. The Chief Proctor extended a brief welcome note, expressing gratitude for attendance and underscoring the significance of the meeting's agenda.

2. Deliberation on the minutes of the previous meeting took place.

3. A unanimous decision was made to integrate disciplinary policy sessions into orientation programs, aiming to heighten student awareness about the code of conduct, ensuring a clear understanding of consequences and the importance of responsible behavior.

4. The Chief Proctor recommended addressing significant nighttime crowds in the canteen premises.

5. The implementation of an effective mentorship program was initiated, assigning dedicated mentors for both academic and non-academic guidance. This empowers students to proactively address their concerns.

6. A robust incident reporting system for disciplinary violations was established, featuring a user-friendly reporting portal accessible online and offline.

7. Emphasis was placed on meticulous documentation for all disciplinary cases, including maintaining comprehensive records and conducting periodic reviews for effectiveness and compliance.

Registrar
Quantum University

8. A proposal for monitoring systems to uphold discipline was introduced, actively enforcing compliance and addressing potential disciplinary issues within the residential community.
9. The Chief Proctor presented a detailed report during the meeting on filed disciplinary cases, encompassing the nature of violations, presented evidence, and mitigating factors.
10. The meeting concluded with heartfelt appreciation for members' enthusiastic involvement, valuable inputs, and the collective teamwork demonstrated throughout the proceedings.




Chief Proctor


Registrar
Quantum University

Cc: Chancellor / Vice Chancellor / Secretary / Registrar/ Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators /
Concerned Faculty Members



Office Order

Date: 28.08. 2020

DISCIPLINE COMMITTEE (Proctorial Board)

This is to inform you all that from today i.e., 28.08. 2020, the active members of the Discipline committee are:

S. No	Name of Faculty Member	Designation	Contact No.
1	Mr. M.Kannan	Chief Proctor	9756315554
2	Mr Alok Prasad	Chief Warden	8368031929
3	Mr Shishir Sangal	Dy. Chief Proctor	8859374364
4	Mr Pushpendra Singh	Dy. Chief Proctor	9899142233
5	Mr. M.S. Gupta	Member	9756513377
6	Dr. Amit Dixit	Member	8650505814
7	Mrs.Neeta Sharma	Member	9557917928
8	Mr Lalit Saini	Member	9759346988
9	Mr Satender Kumar	Member	7830118211
10	Mr Karan Babbar	Member	9996394399
11	Mr. Guruprabhat	Member	9319095577
12	Dr. Murugalatha. N. Kannan	Member	9756432932
13	Mr. Rohan Tyagi	Member	8449972195
14	Mr. Lehri S. Chauhan	Member	9719673379
15	Dr. Pradeep Joshi	Member	9536937316
16	Mr.R.K.Khare	Member	9368111500

These appointments are until further order.
This bears the approval of competent authority.

Registrar

Quantum University

Registrar
Quantum University

Registrar
Quantum University

CC to:

- 1) Hon'ble Chancellor for kind information
- 2) Hon'ble Vice Chancellor for kind information
- 3) All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
- 4) All Faculty /Staff Members through Email/ERP
- 6) All Students through Notice Boards/ERP



NOTICE

Date:29.08.2020

The Discipline Committee is scheduled on 31.08.2020 at 03.00 PM virtually. The members of Discipline Committee (Proctorial Board) are intimated to join the google meet.

Agenda:

1. Orientation Program Decision
2. Online Classroom Discipline
3. Digital Well-being
4. Discussion on relevant issues with permission from the chair.


Chief Proctor


Registrar
Quantum University

CC to:


1. Hon'ble Chancellor for kind information
2. Hon'ble Vice Chancellor for kind information
3. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
4. Faculty Members through Email/ERP

Discipline Committee (Proctorial Board) Minutes of Meeting

A meeting was held on 31.08.2020 at 3.00 PM virtually on Google Meet.
The meeting was chaired by M.Kannan (Chief Proctor).

Date: 31.08.2020

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Mr Alok Prasad	Chief Warden	
3	Mr Shishir Sangal	Dy. Chief Proctor	attended online
4	Mr Pushpendra Singh	Dy. Chief Proctor	attended online
5	Mr. M.S. Gupta	Member	
6	Dr. Amit Dixit	Member	attended online
7	Mrs. Neeta Sharma	Member	
8	Mr Lalit Saini	Member	attended online
9	Mr Satender Kumar	Member	attended online
10	Mr Karan Babbar	Member	
11	Mr. Guruprabhat	Member	attended online
12	Dr. Murugalatha. N.	Member	attended online
13	Mr. Rohan Tyagi	Member	attended online
14	Mr. Lehri S. Chauhan	Member	attended online
15	Dr. Pradeep Joshi	Member	attended online
16	Mr.R.K.Khare	Member	attended online

The following points were discussed in the meeting:

1. All members of the Discipline Committee were warmly welcomed by the chief proctor as they joined the virtual meeting.
2. A decision was made by the committee to conduct an orientation program focused on raising awareness about Covid-19 protocols.
3. Students are expected to adhere to the online classroom regulations to ensure discipline. Additionally, emphasis will be placed on the importance of getting vaccinated against Covid-19.
4. Online digital well being: Instructions were being floated among the students and staff regarding digital well being. In the beginning of the sessions during lockdown online few students started misbehaving during the online classes. Therefore one online class assembly was created to maintain the decorum of the classes.
5. SOP for online protocols was prepared and circular for online classes was circulated among the students.
6. The meeting wrapped up with heartfelt gratitude expressed to all the members for their valuable contributions and active engagement throughout the proceedings.




Chief Proctor

Cc: Chancellor / Vice Chancellor / Secretary / Registrar / Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators / Concerned Faculty Members


Registrar
Quantum University



Office Order

Date: 30.08. 2021**DISCIPLINE COMMITTEE (Proctorial Board)**

This is to inform you all that from today i.e., 30.08. 2021, the active members of the Discipline committee are:

S. No	Name of Faculty Member	Designation	Contact No.
1	Mr. M.Kannan	Chief Proctor	9756315554
2	Dr. Ram Singh	Dy. Chief Proctor	9451240299
3	Mrs. Saloni Arora	Dy. Chief Proctor (Female)	8909144807
4	Dr. Gaurav Agarwal	Member	8699471944
5	Mr. Ravi Upadhyay	Member	9911541889
6	Mr Lalit Saini	Member	9759346988
7	Mr Satender Kumar	Member	7830118211
8	Mr Karan Babbar	Member	9996394399
9	Dr. Ajay Kumar Sharma	Member	9675365514
10	Mr. Mahesh Mishra	Member	8707769894
11	Ms Pooja Singh	Member	9760217991
12	Mr Naveen Chandra	Member	8006551651
13	Mr. Vaibhav Rathi	Member	7669959655
14	Dr. Naznin	Member	8789559655

These appointments are until further order.

 Registrar
Quantum University

Registrar
Quantum University

CC to:

- 1) Hon'ble Chancellor for kind information
- 2) Hon'ble Vice Chancellor for kind information
- 3) All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer


Registrar
Quantum University



NOTICE

Date:31.08.2021

The Discipline Committee is scheduled to convene in the Board Room on 02.09.2021 at 02.00 PM (Hybrid Mode). The presence of all Discipline Committee (Proctorial Board) members is mandatory.

Agenda:

1. Disciplinary Cases Review
2. Incident Reporting System Updates
3. Student Awareness Programs
4. Discussion on relevant issues with permission from the chair.


Chief Proctor


Registrar
Quantum University

CC to:

1. Hon'ble Chancellor for kind information
2. Hon'ble Vice Chancellor for kind information
3. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
4. Faculty Members through Email/ERP


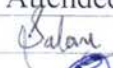
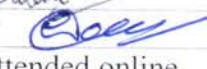




Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 02.09.2021

A meeting was held on 02.09.2021 at 2.00PM in hybrid mode in the board room.

The meeting was chaired by Mr.M.Kannan (Chief Proctor)

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Dr. Ram Singh	Dy. Chief Proctor	Attended Online
3	Mrs. Saloni Arora	Dy. Chief Proctor (Female)	
4	Dr. Gaurav Agarwal	Member	
5	Mr. Ravi Upadhyay	Member	Attended online
6	Mr Lalit Saini	Member	
7	Mr Satender Kumar	Member	
8	Mr Karan Babbar	Member	
9	Dr. Ajay Kumar Sharma	Member	
10	Mr. Mahesh Mishra	Member	Attended online
11	Ms Pooja Singh	Member	Attended online
12	Mr Naveen Chandra	Member	Attended online
13	Mr. Vaibhav Rathi	Member	Attended online
14	Dr. Naznin	Member	Attended online

The following points were discussed in the meeting:

1. All members of the Discipline Committee were warmly welcomed by the chief proctor as they joined the virtual meeting.
- 2.The minutes of the last meeting were reviewed and approved.
- 3.Committee members discussed the progress and challenges in implementing the Code of Conduct, emphasizing its importance in fostering a positive and respectful environment.
- 4.The committee reviewed recent disciplinary cases, examining the nature of violations, presented evidence, and outcomes of the disciplinary measures imposed.
- 5.Updates on the incident reporting system were provided, including any enhancements or changes to improve its effectiveness.
- 6.Discussion on ongoing and planned programs to raise student awareness about the code of conduct, disciplinary policies, and responsible behavior.
- 7.Committee members proposed recommendations for improving the disciplinary process, student awareness, or any other relevant aspect.



Registrar
Quantum University

8. The meeting concluded with sincere appreciation expressed to all the members for their valuable contributions and active engagement throughout the proceedings.


Chief Proctor




Registrar
Quantum University

Cc: Chancellor / Vice Chancellor / Secretary / Registrar/ Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators /
Concerned Faculty Members



NOTICE

Date: 26.04.2022

The Discipline Committee is scheduled to convene in the Conference Room on 29.04.2022 at 02.00 PM. The presence of all Discipline Committee (Proctorial Board) members is mandatory.

Agenda:

1. Hostel Discipline
2. Promotion of Discipline Awareness
3. Discussion on relevant issues with permission from the chair.


Chief Proctor


Registrar
Quantum University

CC to:

1. Hon'ble Chancellor for kind information
2. Hon'ble Vice Chancellor for kind information
3. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
4. Faculty Members through Email/ERP

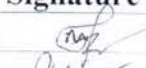
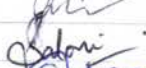
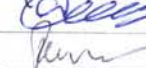
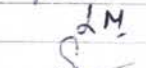


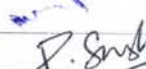

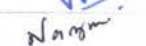

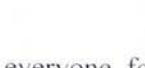
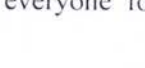
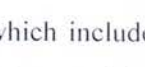
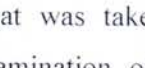
Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 29.04.2022

A meeting (Hybrid mode) was held on 29.04.2022 at 2.00 PM in the Conference Room.

The meeting was chaired by Mr. M.Kannan (Chief Proctor)

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Dr. Ram Singh	Dy. Chief Proctor	
3	Mrs. Saloni Arora	Dy. Chief Proctor (Female)	
4	Dr. Gaurav Agarwal	Member	
5	Mr. Ravi Upadhyay	Member	
6	Mr Lalit Saini	Member	
7	Dr Satender Kumar	Member	
8	Mr Karan Babbar	Member	
9	Dr. Ajay Kumar Sharma	Member	
10	Mr. Mahesh Mishra	Member	
11	Ms Pooja Singh	Member	
12	Mr Naveen Chandra	Member	
13	Mr. Vaibhav Rathi	Member	
14	Dr. Naznin	Member	

The following points were discussed in the meeting:

1. The Chief Proctor gave a concise welcome message, thanking everyone for coming and highlighting the significance of the meeting's objectives.
2. The Chief Proctor provided a detailed list of disciplinary cases, which included information about each case and the corresponding disciplinary action that was taken. The cases underwent a thorough review process, which included an examination of the type of disciplinary violation, the evidence that was presented, and any mitigating factors that were taken into account when making the final decision.
3. The Chief Proctor gave a comprehensive explanation of the steps taken to address disciplinary issues, including issuing warnings, conducting counseling sessions, or implementing more serious disciplinary actions. This approach ensured transparency and accountability in handling disciplinary violations.
4. The committee deliberated on the significance of promoting discipline awareness through diverse channels. The importance of orientation programs in acquainting students with the code of conduct and disciplinary guidelines was acknowledged.

4. The committee deliberated on the significance of promoting discipline awareness through diverse channels. The importance of orientation programs in acquainting students with the code of conduct and disciplinary guidelines was acknowledged.
5. Furthermore, the responsibility of maintaining discipline at the departmental level was assigned to departmental heads, coordinators, and mentors, who were tasked with taking appropriate initiatives. The faculty members would proactively interact with students, offer mentorship, and handle any disciplinary issues that arise within their departments.
6. In addition, the Chief Warden and wardens were responsible for maintaining discipline within the hostels. Their responsibilities would include supervising the enforcement of rules and regulations, conducting routine inspections, and handling any disciplinary matters that may arise. The committee's objective was to create a structured and supportive atmosphere throughout the institution by engaging various stakeholders and defining distinct responsibilities.
7. At the end of the meeting, everyone expressed their gratitude to all the members for their active participation, valuable contributions, and collaborative efforts during the proceedings.


Chief Proctor




Registrar
Quantum University

Cc: Chancellor / Vice Chancellor / Secretary / Registrar/ Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators / Concerned Faculty Members

NOTICE

Dated: 16.08.2022

PROCTORIAL BOARD

This is to inform that revised proctorial board is herewith constituted to look after student indiscipline and related incidents. The list of proctorial board members is as mentioned hereunder-

- | | |
|------------------------------------|----------------------------|
| 1. Mr M.Kannan(Coordinator-IE,MTE) | -Chief Proctor |
| 2. Dr Ram Singh | -Dy. Chief Proctor |
| 3. Mrs Saloni Arora | -Dy. Chief Proctor(Female) |
| 4. Dr Gaurav Agarwal | -Member |
| 5. Mr.Ravi Upadhyay | -Member |
| 6. Mr Lalit Saini(Estate Officer) | -Member |
| 7. Dr Satender Kumar | -Member |
| 8. Mr Karan Babbar(Coordinator-CE) | -Member |
| 9. Dr Ajay Kumar Sharma | -Member |
| 10. Dr.Santosh Verma | -Member |
| 11. Mr Mahesh Mishra | -Member |
| 12. Ms Pooja Singh | -Member |
| 13. Mr Naveen Chandra | -Member |
| 14. Mr Vaibhav Rathi | -Member |
| 15. Dr Naznin | -Member |

In addition to above, Registrar-Quantum University will also be a member of the Board.

The above proctorial board will take charge with immediate effect. The board will work under the guidance and direct supervision of directors/Deans of QST & QSB.


(Dr.Vivek Kumar)
Vice Chancellor


Registrar
Quantum University

Cc:
1.Chancellor/President/Secretary
2.Director-QST & Director QSB
3.All concerned persons



NOTICE

Date: 23.08.2022

The Discipline Committee is scheduled to convene in the Board Room on 30.08. 2022 at 10:00 AM. The presence of all Discipline Committee (Proctorial Board) members is mandatory.

Agenda:

1. Prevention of Physical Confrontations
2. Judicious use of Mobile Phones
3. Mandatory ID Card Usage:
4. Discussion on relevant issues with permission from the chair.

Chief Proctor

**Registrar
Quantum University**

CC to:

1. Hon'ble Chancellor for kind information
2. Hon'ble Vice Chancellor for kind information
3. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
4. Faculty Members through Email/ERP

QUANTUM UNIVERSITY

Campus: - Mandawar, 22 Km Mile Stone, Roorkee:- Dehradun Highway (NH-73)
ROORKEE- 247 667 (UK)

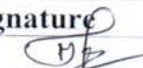
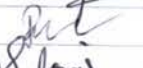
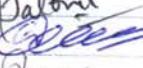
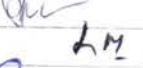



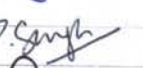



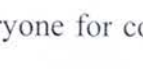


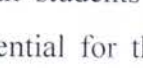
Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 30.08. 2022

A meeting was held on 30.08. 2022 at 10 AM in the board room.

The meeting was chaired by Mr. M.Kannan (Chief Proctor)

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Dr. Ram Singh	Dy. Chief Proctor	
3	Mrs. Saloni Arora	Dy. Chief Proctor (Female)	
4	Dr. Gaurav Agarwal	Member	
5	Mr. Ravi Upadhyay	Member	
6	Mr Lalit Saini	Member	
7	Mr Satender Kumar	Member	
8	Mr Karan Babbar	Member	
9	Dr. Ajay Kumar Sharma	Member	
10	Dr. Santosh Verma	Member	
11	Mr. Mahesh Mishra	Member	
12	Ms Pooja Singh	Member	
13	Mr Naveen Chandra	Member	
14	Mr. Vaibhav Rathi	Member	
15	Dr. Naznin	Member	

The following points were discussed in the meeting:

1. The Chief Proctor gave a concise welcome message, thanking everyone for coming and highlighting the significance of the meeting's objectives.

2. Ensuring Discipline:

It was emphasized that discipline should be maintained among both students and staff members. All members agreed that a disciplined environment is essential for the overall growth and development of the institution.

3. Prevention of Physical Confrontations:

The committee members discussed the importance of preventing physical confrontations among students. It was suggested to conduct regular awareness programs and counseling sessions to address conflicts peacefully.

4. Punctuality:

The committee emphasized the need for students to arrive on time to the college.

It was agreed that timely attendance contributes to a well-organized learning environment.



Registrar
Quantum University

5. Protection of College Property:

The committee members highlighted the significance of safeguarding the college property. Measures, such as increased security and proper monitoring, were proposed to prevent any damage or theft.

6. Judicious use of Mobile Phones:

The committee members decided that awareness sessions to be conducted by departments to sensitize their students on social media abuse and using mobile phone judiciously.

7. Strict Anti-Ragging Policy:

The committee reiterated the college's zero-tolerance policy towards ragging. All members agreed that strict action should be taken against any incidents of ragging, both within the college campus and elsewhere.

8. Mandatory ID Card Usage:

It was emphasized that all students must wear their ID cards while they are in the campus and in their respective classrooms. This measure ensures easy identification and enhances overall security within the institution.

10. Prohibition of Smoking, Chewing Tobacco, and Substance Consumption:

The committee stressed the strict prohibition of smoking, chewing tobacco, consumption of intoxicating liquors, or any prohibited substances within the college premises. This rule is essential to maintain a healthy and conducive environment for learning.




Chief Proctor


Registrar
Quantum University

Cc: Chancellor / Vice Chancellor / Secretary / Registrar/ Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators / Concerned Faculty Members



NOTICE

Date: 16.05.2023

The Discipline Committee is scheduled to convene in the Board Room on 18.05.2023 at 11.00 AM. The presence of all Discipline Committee members is mandatory.

Agenda:

1. Disciplinary Cases Review
2. Dress Code Adherence
3. Student Discipline during Bus Travel
4. Discussion on relevant issues with permission from the chair.


Chief Proctor

CC to:

5. Hon'ble Chancellor for kind information
6. Hon'ble Vice Chancellor for kind information
7. All Directors /Deans/ HODs/ Academics Coordinators/ Estate Officer
8. Faculty Members through Email/ERP


Registrar
Quantum University

QUANTUM UNIVERSITY

Campus: - Mandawar, 22 Km Mile Stone, Roorkee:- Dehradun Highway (NH-73)
ROORKEE- 247 667 (UK)



Discipline Committee (Proctorial Board) Minutes of Meeting

Date: 18.05.2023

A meeting was held on 18.05.2023 at 11 AM in the board room.

The meeting was chaired by Mr. M.Kannan (Chief Proctor)

The following members attended the meeting:-

S. No	Name of the Faculty	Designation	Signature
1	Mr. M.Kannan	Chief Proctor	
2	Dr. Ram Singh	Dy. Chief Proctor	
3	Mrs. Saloni Arora	Dy. Chief Proctor (Female)	
4	Dr. Gaurav Agarwal	Member	
5	Mr. Ravi Upadhyay	Member	
6	Mr Lalit Saini	Member	
7	Mr Satender Kumar	Member	
8	Mr Karan Babbar	Member	
9	Dr. Ajay Kumar Sharma	Member	
10	Dr. Santosh Verma	Member	
11	Mr. Mahesh Mishra	Member	
12	Ms Pooja Singh	Member	
13	Mr Naveen Chandra	Member	
14	Mr. Vaibhav Rathi	Member	
15	Dr. Naznin	Member	

The following points were discussed in the meeting:

1. The Chief Proctor extended a brief welcome, expressing appreciation and highlighting the meeting's goals.
2. A comprehensive list of disciplinary cases was presented by the Chief Proctor, detailing information about each case and the corresponding actions taken. The cases underwent a meticulous review, considering the nature of the violation, presented evidence, and any mitigating factors.
3. Adherence to the dress code is expected from all students.
4. Faculty members traveling on the bus are responsible for monitoring student discipline during the journey.
5. Gratitude was expressed by all attendees at the conclusion of the meeting for their active participation, valuable contributions, and collaborative efforts throughout the proceedings.

Registrar
Quantum University

Chief Proctor

Cc: Chancellor / Vice Chancellor / Secretary / Registrar / Deans / Directors / COE/ HODs / Concerned Deptt. Coordinators / Concerned Faculty Members

