Quantum University

Capacity Development and Skill Enhancement

A Report on Language and Communication Skills Training

Academic Year (2019-2020)

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Registrar
Quantum University

Following Capacity Development And Skills Enhancement Initiatives Are Undertaken By The Institution

5.1.3 Following Capacity Development And Skills Enhancement Activities Are Organized For Improving Students Capability (8) Language and Communication Skills

Development And Skill Enhancement Programme	Year Of Implementation	Number of Participants Enrolled	Name Of The Agencies-Consultants Involved With Contact Details, If Any
Cooking Competition to Inculcate Team Communication Skills	11/9/2019	21	Department of Applied Medical Sciences
Teacher Training Program by Cambridge University to Improve Teacher Students Communication	21/10/2019	10	In Collaboration With Cambridge University
Seminar on 5g Technology Shedding Light on Digital Communication Skills	30/01/2020	80	Faculty of Technology
Guest Lecture on Ethics Matters to Endorse Ethical Decision-Making	11/02/2020	123	Mr. Rahul Sharan
Guest Lecture on Journalism Empowering Students in Language and Communication Skills	28/02/2020	18	Mr Dinesh Juyal (Assistant Professor, Hemvati Nandan Bahuguna Garhwal University)
VAP-I (Communication And Professional Skills-I)	2019-2020	Entire University	Department of Humanities and Social Sciences
VAP -II (Communication And Professional Skills -II	2019-2020	Entire University	Department of Humanities and Social Sciences
VAP-III(Communication And Professional Skills-III)	2019-2020	Entire University	Department of Humanities and Social Sciences

Employability skills-I (Numerical Abilities)	2019-2020	Entire University	Department of Humanities and Social Sciences

Capacity Development and Skill enhancement Program (Language and Communication Skills)(Session 2019-20)

Registrar
Quantum University

Employability skills-II (Aptitude and Reasoning)	2019-2020	Entire University	Department of Humanities and Social Sciences
Employability skills-III (Group Discussion And Personal Interview)	2019-2020	Entire University	Department of Humanities and Social Sciences

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COOKING COMPETITION TO INCULCATE TEAM COMMUNICATION SKILLS

Name of Event: COOKING COMPETITION TO INCULCATE TEAM COMMUNICATION SKILLS

Date of Event: 11th September 2019

Hosted By: Department of Applied Medical Sciences

Number of Participants: 21 Participants

On 11th September 2019, the Department of Applied Medical Sciences hosted a sizzling cooking competition with a noble purpose - promoting team communication skills. The event proved to be a delightful fusion of culinary creativity and nutritional awareness, leaving a lasting impact on attendees.

The event's objectives were threefold: first, to shine a spotlight also on anemia as a significant health concern in India; second, to emphasize the pivotal role of a nutritious diet in preventing and managing anemia; and third, to ignite team spirit and internal communication under high-pressure conditions. A healthy spirit of competition enveloped the event, as participants showcased their culinary prowess while learning about the significance of nutrition in combating this prevalent health issue.

Major Outcomes of the Event

1. The event successfully highlighted team spirit and internal communication under high-pressure conditions.
2. The competition emphasized the pivotal role of a nutritious diet in preventing and managing anemia. This awareness likely encouraged attendees to adopt healthier eating habits and make informed dietary choices.
3. Participants gained valuable knowledge about iron-rich food sources, dietary diversity, and the importance of balanced meals. They also honed their culinary skills by experimenting with innovative techniques and ingredients.
4. The event sparked creativity among participants, pushing them to develop recipes that were both delicious and nutrient-rich. This creativity could extend beyond the competition, inspiring individuals to explore healthier cooking options in their daily lives.
5. The competition brought together a diverse audience, fostering meaningful discussions about nutrition, health, and overall well-being. This engagement created a platform for sharing ideas, experiences, and knowledge related to combating anemia.
6. By combining culinary excellence with nutritional awareness, the event contributed to the broader goal of creating an Anemia-Free India. The event served as a stepping stone toward achieving this national health objective.

Cooking Competition with the Aim of Promoting Anemia Mukt Bhara

TEACHER TRAINING PROGRAM BY CAMBRIDGE UNIVERSITY TO IMPROVE TEACHER STUDENTS COMMUNICATION

Name of Event: TEACHER TRAINING PROGRAM BY CAMBRIDGE UNIVERSITY TO IMPROVE TEACHER STUDENTS COMMUNICATION

Date of Event: 21st October 2019

Hosted By: Quantum University

Name of Guest Lecturer: Cambridge University

Number of Participants: 10 Faculty from Quantum University

 On 21st October 2019, the corridors of our campus echoed with the zeal for professional growth as Cambridge University's prestigious teacher training program graced our institution. Learn to recognize that the quality of education hinges on the competence and effectiveness of the teachers. This program was meticulously designed to equip educators with the necessary skills, knowledge, and cutting-edge pedagogical approaches.

At the heart of the program lies the empowerment of educators through a deep understanding of their subjects. Drawing on Cambridge University's renowned academic excellence, teachers were granted access to comprehensive resources, latest research, and subject-specific expertise. The result: Educators are equipped with accurate and up-to-date information, ensuring they can confidently impart knowledge to their students.

Major Outcomes of the Event

1. Educators gained deep subject understanding through access to Cambridge University's academic excellence and resources.
2. Latest research and subject-specific expertise equipped educators with accurate and up-to-date information for effective teaching.
3. Pedagogical skills were honed, creating dynamic and engaging learning environments through technology integration and reflective practices.
4. Educators were empowered with innovative teaching methodologies to inspire active participation and classroom engagement.
5. Improved teaching practices directly influenced student outcomes, fostering an environment conducive to student success.
6. Networking and collaboration among educators created a supportive community for sharing ideas and best practices.

7. The program's recognized certification elevated participating educators' professional growth and dedication to improvement.

Up-skilling the Existing Strengths of Teachers, they were Graced by the Teachers Training Progra

SEMINAR ON 5G TECHNOLOGY SHEDDING LIGHT ON DIGITAL COMMUNICATION SKILLS

Name of Event: SEMINAR ON 5G TECHNOLOGY SHEDDING LIGHT ON DIGITAL COMMUNICATION SKILLS

Date of Event: 30th January 2020

Hosted By: Faculty of Technology

Number of Participants: 80 participants

On 30th January 2020, Faculty of Technology hosted an electrifying and knowledge-packed seminar on 5G technology, exploring its game-changing potential to revolutionize industries and transform the digital landscape. The event was a convergence of expert speakers, industry professionals, researchers, policymakers, and tech enthusiasts, all eager to unlock the transformative power of 5G networks.

The seminar commenced with a captivating introduction to 5G technology, tracing its evolutionary journey from previous mobile network generations. Attendees were introduced to the defining features of 5G, including lightning-fast data transfer, ultra-low latency, enhanced network capacity, and unmatched reliability. This foundation laid the groundwork for deeper insights into the technological advancements that set 5G apart.

Major Outcomes of the Event

1. The seminar provided attendees with a thorough understanding of 5G technology, including its defining features, evolutionary journey, and its potential to revolutionize various industries.
2. Attendees gained insights into the wide range of applications enabled by 5G, from healthcare and transportation to smart cities, augmented reality, and virtual reality. This exposure sparked imagination and highlighted the transformative potential of 5G.
3. The seminar delved into the infrastructure challenges of implementing 5G networks, discussing topics such as network upgrades, small cells, massive MIMO technology, and fiber-optic networks. Attendees became aware of the technological requirements for successful 5G deployment.
4. The convergence of 5G, IoT, and edge computing was explored, showcasing the synergy between these technologies. Attendees learned about 5G's role in enabling massive IoT device connectivity and real-time data processing at the network edge.
5. The seminar highlighted the importance of security and privacy in the 5G era. Attendees gained an understanding of the unique security challenges presented by 5G networks and learned best practices for ensuring data integrity and confidentiality.
6. The knowledge gained from the seminar could have a long-term influence on attendees'

careers, research, and contributions to the advancement of 5G technology and its applications.

<mark>**The latest in the Techno Arena is 5 G Technology Students Grasping Knowledge to Integrate it in the Future**</mark>

GUEST LECTURE ON ETHICS MATTERS TO ENDORSE ETHICAL DECISION-MAKING

Name of Event: GUEST LECTURE ON ETHICS MATTERS TO ENDORSE ETHICAL DECISION-MAKING

Date of Event: 11th February 2020

Hosted By: Quantum University

Name of Guest Lecturer: Mr. Rahul Sharan

Number of Participants: 123 participants

On 11th February 2020, Quantum University hosted a captivating and enlightening guest lecture on ethics, delivered by the esteemed Mr. Rahul Sharan. The lecture aimed to ignite the flame of ethical decision-making in today's society, inspiring attendees to embrace moral principles in all aspects of life. The event garnered the attention of a diverse audience, ranging from students to professionals, all eager to explore the significance of ethics in contemporary society.

The lecture commenced with a profound exploration of ethics, defining it as a compass guiding individuals' behavior and choices. Rahul Sharan emphasized the paramount importance of ethical decision-making, underscoring its profound impact on personal, professional, and societal levels. Attendees were introduced to various ethical frameworks, including consequentialism, deontology, and virtue ethics, enabling them to grasp the diverse approaches to ethical reasoning.

Major Outcomes of the Event

1. The lecture raised attendees' awareness of the importance of ethics in various aspects of life, encouraging them to embrace moral principles in decision-making.
2. Attendees gained an understanding of different ethical frameworks, including consequentialism, deontology, and virtue ethics, providing them with diverse approaches to ethical reasoning.
3. The lecture exposed attendees to ethical challenges posed by artificial intelligence, data privacy, climate change, and corporate social responsibility, fostering discussions on complex ethical dilemmas.
4. The lecture highlighted the significance of ethical conduct in the workplace, demonstrating its impact on organizational culture, employee morale, and public perception.
5. Attendees appreciated the attributes of ethical leadership, learned about the role of integrity, transparency, and accountability in building trust, fairness, and positive change.
6. The lecture provided practical strategies for ethical decision-making, such as considering

consequences, seeking diverse perspectives, and evaluating long-term impacts.

Promoting Ethical Decision-Making In Today's Society and Among Quantum Students

Capacity Development and Skill enhancement Program (Language and Communication Skills)(Session 2019-20)

GUEST LECTURE ON JOURNALISM EMPOWERING STUDENTS IN LANGUAGE AND COMMUNICATION SKILL

Name of Event:GUEST LECTURE ON JOURNALISM EMPOWERING STUDENTS IN LANGUAGE AND COMMUNICATION SKILL

Date of Event: 28th February 2020

Hosted By: Department of Media Studies & Design

Name of Guest Lecturer: Mr. Dinesh Juyal(Assistant Professor, Hemvati Nandan Bahuguna Garhwal University)

Number of Participants: 18 participants

On 28th February 2020, the Department of Media Studies & Design orchestrated an unforgettable guest lecture on journalism by the esteemed Dinesh Juyal. This dynamic and insightful event aimed to enlighten university students on the multi-faceted world of journalism, its pivotal role in society, and the essential skills required for successful reporting.

The lecture commenced with a powerful reminder of journalism's indispensable role in a democratic society. Dinesh Juyal emphasized the significance of a free and independent press in providing accurate information, facilitating public discourse, and holding those in power accountable. The audience was captivated by the discussion on ethical principles in journalism, such as accuracy, fairness, objectivity, and the responsibility to report truthfully. The lecture underscored the ethical foundation upon which credible journalism stands.

Major Outcomes of the Event

1. The guest lecture provided attendees with a comprehensive understanding of the field of journalism, including its role in society, ethical principles, and essential skills.
2. The lecture highlighted the crucial role of journalism in a democratic society, underscoring the importance of a free and independent press in providing accurate information and holding those in power accountable.
3. Attendees gained insights into ethical principles in journalism, such as accuracy, fairness, objectivity, and truthful reporting. This heightened ethical awareness will likely guide their future reporting endeavors.
4. The lecture covered essential news reporting elements, including writing styles, news-gathering techniques, and research/fact-checking skills. Attendees were introduced to the inverted pyramid structure and news values, which are fundamental in crafting engaging and informative news stories.

5. The lecture focused on interviewing techniques, offering practical advice on conducting effective interviews. Attendees learned about preparation, active listening, asking open-ended questions, and building rapport – all critical skills for gathering accurate and compelling information.

Students Improving Their Knowledge of Media Literacy and Reporting Skill

(VAP-I) COMMUNICATION AND PROFESSIONAL SKILLS-I

In the dynamic landscape of the workplace, the paramount significance of effective communication and professional skills cannot be overstated. Like twin pillars supporting a successful career, these skills empower individuals to thrive and flourish in their professional endeavors.

Communication skills lay the foundation for seamless interactions in the workplace. Active listening enables individuals to absorb information, understand diverse perspectives, and respond thoughtfully. Moreover, clear articulation allows ideas to be conveyed persuasively, fostering mutual understanding among colleagues and clients alike. The art of communication enables individuals to build robust relationships, collaborate harmoniously, and navigate through challenging situations with finesse. It serves as a conduit for creativity, innovation, and problem-solving, making it an indispensable asset for personal growth and career success.

Complementing the finesse of communication, professional skills encompass industry-specific knowledge and technical expertise. These competencies act as the driving force behind job performance, elevating individuals to the zenith of their profession. Expertise and proficiency in one's field not only boost self-confidence but also lend credibility and authority to one's work. Such skills contribute to career advancement, opening doors to new opportunities and paving the way for professional growth.

VP 3101	Title: Communication & Professional Skills-I	L T P C 2 0 0 2
Version No.	1.0	
Course Prerequisites	Nil	
Objectives	To make students communicate effectively in English.	
Expected Outcome	The students will be able to effectively comprehend, converse, and write in English in an interview setting.	
Unit No.	Unit Title	No. of hours (per Unit)

Unit I-	**Essential Grammar**: Modal Verbs for request, probability; Parts of Speech, and use of Tenses in the simulated interview environment	02
Unit II-	**Communication Skills:** Self Introduction, Listening Skills, Just a Minute, Volte Face, Debate, Group Discussion, Presentation, Face-Off, Extempore, Role Play	08
Unit III-	**Reading Skills:** News Paper Reading, Passage Reading, Success Stories	02
Unit IV-	**Self Management Skills:** Goal Setting, SWOT Analysis, Self Motivation **Body Language**: Gestures, Posture, Physical Appearance, Facial Expression **Soft Skills**: Leadership Skills, Team Work **Interpersonal Skills**: Image Building, Interpersonal Distance, Signature Personality	08
Unit V-	**Writing Skills:** Email Etiquette, correspondence, Writing, letters, Invitation, Applications, Projects Writing	02

(VAP-II) COMMUNICATION AND PROFESSIONAL SKILLS-II

Advanced communication skills transcend the realm of ordinary interactions. They encompass a set of sophisticated techniques and strategies that empower individuals to engage, persuade, and influence others effectively. From the art of persuasive communication that captivates audiences to active listening that fosters understanding and empathy, these skills form the cornerstone of building meaningful relationships and driving productive collaborations. Moreover, emotional intelligence and conflict resolution prowess enable individuals to navigate the complexities of human interactions, resulting in harmonious and constructive exchanges.

On the other hand, professional skills at an advanced level elevate individuals from competent employees to strategic thinkers and problem-solvers. The ability to think critically and strategically empowers individuals to anticipate challenges, identify opportunities, and devise innovative solutions. Leadership skills play a pivotal role, enabling individuals to inspire and guide teams towards shared goals, unleashing their full potential. Furthermore, adaptability in the face of change allows individuals to thrive in dynamic environments, fostering resilience and a proactive approach to new challenges.

VP 3201	Title: Communication & Professional Skills-II	L T P C 2 0 0 2
Version No.	1.0	
Course Prerequisites	Nil	
Objectives	To develop the English communication skills of our students. To enable them to communicate effectively and nurture their speaking Expected Outcome skills in English. To inculcate in our students the ability to develop soft skills and professional etiquette which will make them more suitable for jobs in the corporate sector. To overcome interaction phobia as English is not their mother tongue.	

Expected Outcome	After the Course, the students will be able to write/understand and create sentences in English of all tenses. They will be able to take part in daily routine conversations in English. Students will be able to understand and be partially groomed in corporate etiquettes and culture.	
Unit No.	Unit Title	No. of hours
Unit I-	**Advanced Functional Grammar**: How to use- nouns, pronouns, verbs, adjectives, adverbs, prepositions, and conjunctions *based on AMCAT & ELITMUS.* How to use Tenses-past, present, future (Advanced) Articles- a, an, the, no article	04
Unit II-	**Speaking Skills:** Self Introduction, Describe yourself, your educational background, family, hobbies, strengths, Let's talk-making conversation, meeting and greeting people Opinions, likes and dislikes**,** Group Discussion	04
Unit III-	**Personality Enhancement:** First impression: Dressing sense, good manners, speaking well and respectably. **Positive Attitude**: Being happy and alert, a good listener Goal setting, confidence building and handling rejection	04
Unit IV-	**Vocabulary Development:** Word Formation: Prefix, suffix, conversion and compound words**,** Homophones and one-word substitution**,** Words often confused and misused, Antonyms and synonyms	04
Unit V-	**Listening:** The main point in short simple conversations and messages, Accents, and Essential information in short recorded passages on diverse matters	04
Unit VI-	**Reading and Writing:** News Paper Reading, Basic descriptions about everyday life in simple sentences, Short simple descriptions of events, and reporting what happened when and where Simple e-mail or letter including expressions for greeting, addressing, asking or thanking, Job Application Letter, CV & Resume	04

(VAP-III) COMMUNICATION AND PROFESSIONAL SKILLS-III

At our university, we understand that success in the workplace goes beyond academic knowledge. To equip our students with a competitive edge in their future careers, we offer the Communication and Professional Skills Enhancement course, a transformative program designed to hone essential skills for thriving in professional settings.

The course is meticulously crafted to enhance both communication and professional skills, recognizing their intertwined significance in today's multifaceted work landscape. Through a comprehensive curriculum, students embark on a journey of growth and development, guided by experienced instructors and industry experts.

Effective communication lies at the heart of the program. Students are immersed in learning techniques that amplify their ability to convey ideas, build meaningful connections, and engage with others. Active listening becomes a powerful tool for understanding diverse perspectives, while presentation skills empower them to deliver impactful messages with confidence. Interpersonal communication gains finesse, enabling students to navigate workplace dynamics with poise and tact.

VP 3301	Title: Communication & Professional Skills-III	L T P C 2 0 0 2
Version No.	2.0	
Course Prerequisites	Nil	
Objectives	To enhance the holistic development of students and improve their employability skills. To develop the Personality of students with a major emphasis on English Communication. To enable them to communicate and present effectively in front of others and nurture their speaking skills in English. To inculcate in our students the ability to develop soft skills and professional etiquette this will make them more suitable for jobs in	

	the corporate sector. To motivate students to overcome interactional phobia and to develop professional etiquette along with conversational skills.	
Expected Outcome	**This course will help them to enrich their English communication which will help students to become successful in his or her career pursuits. They will be able to take part in daily routine conversations in English. Students will be able to understand and be partially groomed in corporate etiquette and culture.**	
Unit No.	Unit Title	No. of hours (per Unit)
Unit I-	**Speaking Skills:** Describe yourself, your educational background, family, hobbies, strengths, Let's talk- making conversation, meeting and greeting people, Extempore, Short Speech, Group Discussion, Presentation, Situational Conversation, storytelling, Debate Pronunciation	12
Unit II-	**Reading and Writing:** Resume Writing, Cover letter, Success Stories, Passage Reading, Newspaper Reading, E-mail etiquettes: Simple e-mail or letter including expressions for greeting, addressing, asking or thanking	10
Unit III-	**Personality Enhancement:** Body Language: Eye Contact, Facial Expressions, Gestures, Postures, Body Movements **First impression**: Dressing sense, good manners, speaking well and respectably **Positive Attitude:** Being happy and alert, a good listener, and a good friend, Goal setting, confidence building and handling rejection, SWOT analysis Self-Management Skills: Anger Management	08
Unit IV-	**Vocabulary Development:** Word Formation: Prefix, suffix, conversion and compound words, Homophones and one-word substitution, Words often confused and misused, Idiomatic phrases, Antonyms, and synonyms, Vocabulary on theme (e.g shopping, travelling)	04

Unit V-	**Listening:** Main point in short simple conversations and messages. Essential information in short recorded passages on diverse matters	06

Employability Skills-I(Numerical Abilities)

The Aptitude Enhancement course offered at the university is designed to enhance students' cognitive abilities and critical thinking skills. This course focuses on developing aptitude in areas such as logical reasoning, problem-solving, numerical analysis, and verbal comprehension.

Through a combination of theoretical instruction and practical exercises, students are exposed to various strategies and techniques to improve their aptitude. The course also provides opportunities for students to practice and apply their skills through simulations and real-world scenarios.

By participating in the Aptitude Enhancement course, students can strengthen their analytical abilities, enhance their decision-making skills, and gain a competitive edge in academic and professional pursuits.

VP 3401	Title: Employability Skills-I (Numerical Abilities)	L T P C 2 0 0 2	
Version No.	2.0		
Course Prerequisites	Nil		
Objectives	To provide an understanding of the basic quantitative aptitude and underlying concepts of numerical ability.		
Expected Outcome	The students will learn and improve their mathematical skills and also prepare themselves for various competitive exams.		
Unit No.	Unit Title	No. of hours (per Unit)	
Unit I-	Square, Square root, Cube, Cube root, H.C.F. and L.C.M Simplification, Percentage	06	
Unit II-	Average, Simple Interest, Compound Interest, Partnerships, Unit digit		08
Unit III-	Time and Work, Problem on Ages, Boats and Streams, Profit and Loss, Problem on Trains		07
Unit IV-	Time Speed and Distance, Problems on Trains , Volume and Surface Areas, Pipes and Cisterns,		06
Unit V-	Linear Equations in Two Variables, Quadratic Equations, Algebra, Trigonometry		08

Employability Skills-II (Aptitude and Reasoning)

The Aptitude and Reasoning Enhancement course offered at the university is designed to sharpen students' cognitive skills and improve their logical thinking abilities. This course focuses on enhancing aptitude in areas such as numerical reasoning, logical reasoning, critical thinking, and problem-solving.

Through a combination of theoretical instruction, hands-on exercises, and practice tests, students develop strategies to tackle complex problems effectively. The course also provides ample opportunities to enhance analytical skills and develop a logical approach to decision-making.

By enrolling in the Aptitude and Reasoning Enhancement course, students can strengthen their overall cognitive abilities, increase their problem-solving proficiency, and improve their performance in academic and professional settings.

VP3501	Title: Employability Skills-II (Aptitude and Reasoning)	L T P C 2 0 0 2
Version No.	2.0	
Course Prerequisites	Nil	
Objectives	To provide an understanding of the basic reasoning and underlying concepts of mathematical reasoning.	
Expected Outcome	The students will learn and prepare themselves for various competitive exams.	
Unit No.	Unit Title	No. of hrs (per Unit)
Unit I-	Number Series, Letter Series, Analogies, Logical Sequence of Words, Direction Sense Test, Coding and Decoding	05

Unit II-	Rule Detection, Blood Relation, Paper Folding, Mirror Images, Water Images, Cube , Dice, Order & Ranking	07
Unit III-	Inequality, Syllogism, Sitting Arrangement Circle, Square, Line, Dictionary Order, Word Formation	05
Unit IV-	Clock , Calendar, Counting of Triangle, Counting of Square, Counting of rectangle, Counting of Line	05
Unit V-	Logical Venn Diagram, Statement and Course of Action, Statement and Assumption, Statement Argument, Statement, And Conclusion	06

Employability Skills-III (Group Discussion and Personal Interview)

The Enhancement Classes for Group Discussion (GD) and Personal Interview (PI) Sessions offered at the university provide students with invaluable skills for excelling in these selection processes.

These classes focus on improving students' communication, critical thinking, and interpersonal skills. Students learn effective techniques for expressing their opinions, listening actively, and presenting their ideas confidently in a group setting. Additionally, they receive guidance on interview preparation, including mock interview sessions, feedback, and tips for showcasing their strengths.

These enhancement classes empower students to handle GDs and PIs with poise and professionalism, increasing their chances of success in academic, employment, and other competitive scenarios.

VP 3601	Title: Employability Skills -III(Group Discussion and Personal Interview)	L T P C 2 0 0 2
Version No.	2.0	
Course Prerequisites	Nil	
Objectives	To develop the wholesome personality of students with a major emphasis on spoken English communication.	
Expected Outcome	This course will be beneficial in developing all possible dimensions of the effective personality of an individual student pursuing any professional course. The learning outcome of the designed VAP course is the wholesome development of an individual personality and the enrichment of English Communication which helps students to become successful in his or her career pursuits	
Unit No.	Unit Title	No. of hours (per Unit)

Unit I-	**CV Preparation**: Chronological order in a CV. Do's & Don'ts in a CV	06
Unit II-	**Presentation Skills**: Newspaper Reading/ News Narration/ PPT Presentation, Article Writing	05
Unit III-	**Public Speaking**: Extempore, Debate	05
Unit IV-	**Group Discussion** Discussions on Social/ Political/ Current affairs/ Economical topics	05
Unit V-	**Professional Grooming & Mock Interviews:** Tips on Professional attire for a Group Discussion & Interview, Test of student's presentation skills, speaking skills , confidence, knowledge	06