



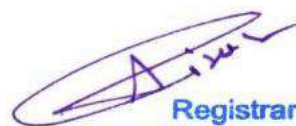
Minutes of Meeting
of
Mentor-Mentee Meetings
Department of Applied Medical Sciences

Bachelor of Science in Nutrition and Dietetics
Session: 2022-23

First Semester


Quantum University, Roorkee





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Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)

ROORKEE- 247167 (UK)

Minutes of Mentor-Mentee

Date: 20/12/2022

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Bachelor of Science in Nutrition and Dietetics program 03 mentors were nominated and under each mentor maximum 19 mentees assigned during the year 2022-2023.

The following is the information regarding mentor-mentee:

1. Ms. Saloni Arora (Mentor)
2. Bachelor of Science in Nutrition and Dietetics Semester 1st (Strength: 19 students)

The First mentor-mentee meeting of in Bachelor of Science in Nutrition and Dietetics was held for academic session 2022-23 Semester 1st, on 31st August, 2022 in room B-111.

Discussion Points:

During the mentor meeting the students shared their difficulties and expressed their grievances to the mentor. The following points were discussed in meetings:

In the First meeting, 11 mentees were present and 8 were absent at venue B-111. In this



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meeting issues raised by the mentees: ABHISHEK KUMAR, PRIYA BHADULA about Library book bank issue that when they will get books. By mentor it is forwarded to library head.

Second issue was raised by the mentees: ADIBA MALIK, SMITA SHARMA, LINDUM YAYU asked about when they will get uniform. Convinced them that it will take a little time. And forward the same issue to uniform incharge.

Another issue raised by mentees was personal issues. Mentor advised foster confidence by providing opportunities for friendship.

In the **Second Meeting**, held on 18th Oct, 2022 at venue B-111 in which 16 mentee was present and 03 mentees were absent. Mentees: NASIIRA, AASTHA KAUSHAL, LINDUM YAYU discussed to access the study material. This issue forwarded to subject teacher and they will provide appropriate study material to the students in the form of soft and hard copy, online material, video links.

Another issue raised was mentees: Smita Sharma, Ch Webuilui, Kanchan Tiwari, Aastha Kaushal raised concerns about internet facility issues in hostel. Hostel related issues were forwarded to the concern authorities and the problem has been resolved within 2, 3 days through the LMD Department with the help of IT Cell.

Another issue was raised by the mentees: Adiba Malik, Smita Sharma, Ankur Kumar wants to make changes in their minor subject. Mentor informed to the minor coordinator Mr. Deepak Bhatt to make necessary changes in their subjects.

Next issue was Students: ABHISHEK KUMAR, AASHU TOMAR AASTHA KAUSHAL, JIYA MOURYA was facing problems in Gave extra time for clearing doubts and worked out more problems to concrete the concept. Provided the environment for peer tutoring so that their doubts can be clear and they will motivate for self study regularly.

Next issue raised by Student: ADIBA MALIK complaint that they have lack of confidence.



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Motivated the students to organize events to increase their organizational, communicative and leadership qualities.

In the **Third Meeting**, held on 10th November, 2022 at venue B-110 in which 16 mentee was present and 3 mentees were absent. Students: CH WEBUILUI, NASHRA AQSA NASIR raised problem about drinking water problem. Another issue raised by mentees: JIYA MOURYA, NAMEERA KHAN is not showing their interest in academics. In a one-on-one conversation, the mentor learned that the mentees are uninterested in academics mostly because they do not find the subject engaging. This issue was then brought up in Sub Specialty Group, where the participants made the decision to explore potential modifications to the teaching pedagogy. In order to spark and sustain students' interest in academics, they encouraged the faculties to make education more practically focused than theoretical.

Another issue was raised by mentees: Abhishek Kumar, Aqsa Nasir, Aastha Kaushal, Richa Sharma were confused about the paper pattern and how much they have to write. Mentor explained paper pattern and method how to write and how much they have to write for a particular subject.

Another issue raised was Mentees: JIYA MOURYA, VIPUL SAINI, KANCHAN TIWARI, SAMYUKTA SARGAM raised the challenge of managing time while completing the assigned academic-focused duties was acknowledged by mentees. The mentor set up a counseling session for the mentees, carefully listened to their particular issues, and gave advice on how to fit into the university's academic system.

In the **Fourth Meeting**, held on 6th Dec, 2022 at venue B-111 in which 12 mentee was present and 7 mentees were absent. Mentors discussed the difficulty they had finishing assignments because of a lack of direction. Mentor helped mentees fully comprehend the formatting norms, word restrictions, and any specific content expectations associated with the university's assignment instructions and criteria. In order to allow ample time for research, writing, and editing. Make a schedule or check list to keep track of progress.



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Another issue raised by Mentees: AASTHA KAUSHAL, ABHISHEK KUMAR, AASHU TOMAR, JIYA MOURYA were very much stressed and worried about their current status with respect to their preparation of upcoming end-sem exam. All mentees received mentor guidance in developing a study regimen long before the tests. asked them to take regular breaks and divide the study sessions into digestible portions to prevent exhaustion. Use active learning strategies, such as summarizing, instructing, or chatting with others about the subject. Develop your confidence by completing practice tests and questions. Don't cram; instead, study diligently over time.

Next issue raised by Mentees: VIPUL SAINI, PARUL RANA raised issue related to medical leaves. Informed the students that they can submit their medical certificates and appropriate action will be taken and they will be provided adequate attendance. Issue sent to coordinator by mentor and they gave all the certificates to the concerned person and according to the policy attendance has been provided to the students.

No other issue raised by the mentees in this meeting.



Signature:
(Head of the Department)



Signature:
(Mentor)



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Minutes of Meeting

Mentor-Mentee Meetings

Department of Civil Engineering
Bachelor of Technology in Civil Engineering

Semester-7th

Session: 2022-23



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Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)

ROORKEE- 247167 (UK)

Minutes of Mentor-Mentee

Date: 28/12/2022

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Bachelor of Technology in Civil Engineering program 04 mentors were nominated and under each mentor 10 to 15 mentees assigned during the 2022-2023.

The First mentor-mentee meeting of in Bachelor of Technology in Civil Engineering was held on the behalf of the Department of Civil Engineering for academic session 2022-23 Semester 7th, on 20th October, 2022.

The following members were present in the meeting:

1. Dr. Krishna Kumar Pande (Mentor)
2. Bachelor of Technology in Civil Engineering (Batch 2020-24) Semester 7th (Strength: 15 students)

On the behalf of the Department of Civil Engineering,

academic session 2022-23 for semester 7th of program Bachelor of Technology in Civil Engineering, a mentor-mentee meeting was held on 20th October, 2022, at venue Class Room B-

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004. This meeting was preceded by the mentor Dr. Krishna Kumar Pande. In this meeting, 10 mentees were present and 05 were absent.

Agenda:

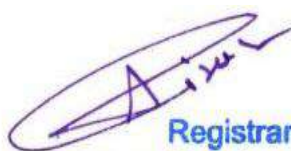
In the First meeting, held on **dated 20th October, 2022** mentees: Nripesh Kumar Moktan, Sirjan Kumar Shahi, Himanshu Raj, Siddharth Singh, Sunil Sharma and Anshul Kumar asked for proper arrangement of furniture, regular cleaning in class room and cold drinking water. In response to the requests made by the mentees a thorough assessment of the classroom was conducted by Coordinator of the Department. Then mentor and coordinator discussed specific issues, which were subsequently escalated to the LMD and the problems were successfully resolved within a mere two-day. Secondly to cater to the need for cold drinking water, a water dispenser with chilled water was installed in campus.

Next issue raised by mentees the collection of industrial project. Mentees: Sunil Sharma, Anshul Kumar, Atul Raj, Aditya Raj raised concerns regarding the necessity of being informed about the summer internship report format. A thorough solution was put in place to allay the mentees' worries over the structure of the summer internship reports. All participants received a comprehensive guide on the format, content, and organization of internship reports, along with specific instructions on how to submit their reports within the allotted time frame.

Another issue by mentees was related to extra classes for GATE preparation. The mentees: Avayman Singh, Abhijeet Saini and Durgeshmahaseth wanted aptitude classes for preparing for the Graduate Aptitude Test in Engineering (GATE). The mentor and coordinator addressed the students' desire for aptitude lessons to help them prepare for the GATE, and the request was then forwarded to the appropriate authority. To address their needs, the institution moved proactively. There were now specialized GATE aptitude classes available, with an emphasis on problem-solving, logic, and mathematics.



In the **Second Meeting**, dated 29/11/22, 10 mentees were present and 05 were absent. The issue raised by the mentees was related extension of time assigned for project. Mentees:



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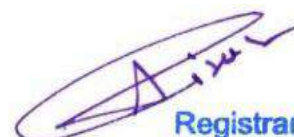
Aditya Raj, Aizaz Ahmed, Avayman Singh, Abhijeet Saini, and Prins Surya informed that normal assignment time is normally 10 days. Students requested to extend the timing of submission of applied assignments/projects based assignments to 21 days. Therefore there should be more time granted for submission of the assignments

Under the category of issues raised the mentees shown their concern regarding uncertainty of their career after passing out from the university. Some Mentees: Durgesh Mahaseth, Prins Surya said about uncertainty of future and the transition to post-college life. They were confused about work life balance. The mentor found that the students those find themselves uncertain regarding their career are weak in their studies. Their marks until six semesters are below the acceptable limit (6.5 CGPA). The mentor guided them to work hard for the studies. The following measures were suggested: Explore internships, volunteer work, or part-time jobs for experience. Focus on continuous learning and skill development. Build a strong online presence and update your LinkedIn profile.

Next issue was Interview preparation and raised by mentees: Himanshu Raj, Siddharth Singh, Sunil Sharma, Anshul Kumar and Atul Raj asked for workshops, demo classes for interview and career guidance programs. Mentor discussed this request with coordinator and Coordinator contacted the Placement Cell (DEEPRO) to conduct mock interviews, workshops and career counseling programs for the final year students.

In the **Third** meeting dated 08/12/2022, 12 mentees were present and 03 were absent. The mentees: Atul Raj, Mohd Kaif, Prakhar Gupta, Aizaz Ahmed, Avayman Singh and Abhijeet Saini have expressed a need for additional revision sessions. Mentor discussed issue with Coordinator of Department and with Sub-Specialty Group. The meeting conclusion was that firstly it's important to assess the specific needs of each mentee, understanding their strengths and weaknesses in the subject matter. Then, offer additional revision sessions that were optional and revision classes were scheduled and time table was shared with the students.

In this meeting, next issue raised by mentees was communication skills problem. Mentees: Prins Surya, Prasun Kumar Sah, Satyam Rana and Mohd Kaif asked regarding their communication skills as they feel they are not good in speaking English as it can be a problem during placement.



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Next issue raised by mentees: Nirdesh Kumar, Nripesh Kumar Moktan, Sirjan Kumar and Shahi were not being able to perform the practical assignments properly. Teacher's provided them important study material available at jstor as per their requirements, which relates to the courses. Subject teacher provided them information regarding free online resources such as applications, websites, software etc. to enhance their practical skills.

No issue other than these was raised in this meeting by mentees.



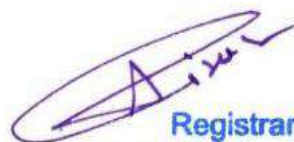
Signature:

(Head of the Department)



Signature:

(Mentor)



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Minutes of Meeting

Mentor-Mentee Meetings

Department of Paramedical Sciences

**Bachelor of Science in Medical Radiology
and Imaging Technology**

Session: 2022-23

2nd Semester

Quantum University, Roorkee





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Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)

ROORKEE- 247167 (UK)

Minutes of Mentor-Mentee

Date: 25/05/2023

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Bachelor of Science in Medical Radiology and Imaging Technology program 06 mentor was nominated and under each mentor maximum 20 mentees assigned during the 2022-2023.

The First mentor-mentee meeting of Bachelor of Science in Medical Radiology and Imaging Technology was held on the behalf of the Department of Paramedical Sciences for academic session 2022-23 Semester 2nd, on 08th March, 2023 at venue B-004.

The following members were present in the meeting:

1. Mr. Amit Kansal (Mentor)
2. Bachelor of Science in Medical Radiology and Imaging Technology Semester 2nd
(Strength: 20 students)

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Discussion Points:

During the mentor meeting the students shared their difficulties and expressed their grievances to the mentor. The following points were discussed in meetings:

In the First Meeting, held on dated 08th March, 2023 in which 12 mentees were present and 08 mentees were absent under the classroom issues and few of them asked about registration process for second semester and attendance criteria for 2nd semester. Mentor explained the registration procedure and attendance criteria to the mentees.

Second issue was raised by the mentees was that they wanted to know about how much syllabus will come in mid semester examination. Mentees conveyed that this will be informed you later by your course teacher.

Next issue was raised by the mentees that students want to go for industrial training as a hospital exposure. Mentees discussed with the department head and arranged a hospital visit as practical exposure for students. As a result a hospital visit took place at **Medigram Hospital, Saharanpur, U.P.** on dated 10th March, 2023.

In the Second Meeting, held on dated 18th April, 2023 at venue B-004 in which 16 mentees were present and 04 were absent. Mentees raised an issue that their attendance is not marked on 10th March, 2023 during hospital visit. Mentor assured them for attendance and forwards it to the coordinator of the department.

In the Next, an instruction given to the mentees that they have to fill faculty feedback form. And also told mentees about their feedback status according to their class performance. Mentor suggested how you can improve your class performance.

No other issue raised by these mentees in this meeting.


Signature:
(Head of the Department)




Signature:
(Mentor)


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Minutes of Meeting
of
Mentor-Mentee Meetings
Department of Paramedical Sciences
Bachelor of Medical Lab Technology
Session: 2022-23

First Semester



Quantum University, Roorkee

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**Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)
ROORKEE- 247167 (UK)**

Minutes of Mentor-Mentee

Date: 19/11/2022

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Bachelor of Medical Lab Technology program 02 mentors were nominated and under each mentor 15 mentees assigned during the 2022-2023.

The First mentor-mentee meeting of in Bachelor of Medical Lab Technology was held on the behalf of the Department of Paramedical Sciences for academic session 2022-23 Semester 1st, on 10/10/2022.

The following members were present in the meeting:

1. Dr. Sunil Kumar (Mentor)
2. Bachelor of Medical Lab Technology (Batch 2021-24) Semester 1st (Strength: 15 students)

A mentor-mentee meeting of Bachelor of Medical Lab Technology was held on the behalf of the Department of Paramedical Sciences. for academic session 2022-23 Semester 1st, a mentor-mentee meeting was held on 10/10/2022, at venue Class Room C-302.



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The following members were present in the meeting:

3. Dr. Sunil Kumar (Mentor)
4. Bachelor of Medical Lab Technology Mentees Batch 2022-25.

Discussion Points:

During the mentor meeting the students shared their difficulties and expressed their grievances to the mentor. The following points were discussed in meetings:

In the First meeting, held on dated 10/10/2022, 13 mentees were present under the classroom issues Mentees: ABHISHEK KUMAR MAHTO, AKSHAT SAINI, KASHISH YADAV, MAJID. In this students requested for online resources for study and they also requested for E-Library. Mentor conveyed this request to the library and asked them to provide the students access to the e-study materials and e-library so that classes could continue without interruption.

Second issue was raised by the mentees that they need assignment format and the requirements for submitting an ERP project before the deadline. Mentor reviewed this matter with the involved faculty member and requested that he or she inform the students of the assignment's contents so that they may submit their assignments in the proper manner and upload them to ERP within the allotted time.

Another issue was raised by the mentees asked regarding clinical training. Mentor suggested them some good hospitals and the procedure of training program.

In the **Second Meeting**, held on 10th Nov, 2022 at venue C-302 in which 12 mentees were present. ABHISHEK KUMAR MAHTO, AKSHAT SAINI, KASHISH YADAV, MAJID have expressed a need for additional revision sessions in few subjects. Mentor spoke with the department coordinator and the subspecialty group about the problem. First, it's critical to evaluate each mentee's unique needs, taking into account both their strengths and shortcomings in the subject matter. The next step was to give the students that during free lecture of faculty you can ask your problems related to their subject and assure that in the last a revision class will be held by subject teacher when syllabus has been completed in their lecture only.

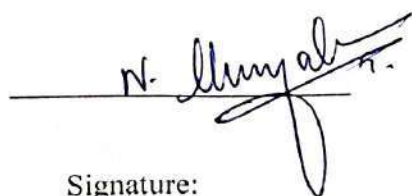

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Another issue raised by the mentees SAGAR KUMAR, NEERAJ SAINI, SAYAM JAMWAL a problem that they are introvert and they are not able to ask their doubts in the class. Subject teacher advised that give them some counseling session and during lecture give them chance to speak in front of the students on any topic. Mentees are advised to interact with their colleagues.

No other issue raised by the mentees in this meeting.



Signature:
(Head of the Department)



Signature:
(Mentor)



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