



**Minutes of Meeting**  
**of**  
**Mentor-Mentee**  
**Master in Business Administration**  
**Session: 2020-21**

Semester: 3rd

**Quantum University, Roorkee**

*Chauhan*



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Registrar  
Quantum University

**Quantum University**

**Campus: Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)**

**ROORKEE- 247167 (UK)**

**Minutes of Mentor-Mentee**

**Date: 14/12/2020**

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Master in Business Administration program 16 mentors were nominated and under each mentor assigned maximum 19 mentees during the 2020-2021.

A mentor-mentee meeting of in Master in Business Administration was held on the behalf of the Department of Business Administration for academic session 2020-21 Semester 3<sup>rd</sup>, on 25<sup>th</sup> November, 2020 in online mode.

The following members were present in the meeting:

1. Dr. Sachin Chouhan (Mentor)
2. Master in Business Administration (Batch 2019-21) Semester 3<sup>rd</sup> (Strength: 11 students)

**The First mentor-mentee meeting of the Department of Business Administration, Quantum University, academic session 2020-21 was held on 25<sup>th</sup> November, 2020 in online mode.** The meeting was preceded by the mentor Dr. Sachin Chouhan, 08 mentees were present and 03 of them were absent. In this discussed about attendance of students that was very low. Mentor talked to student why they are not attending the class students mention the reason of net connectivity. Most of students belonged from such area where net connectivity was very poor. Mentor advised the students to maintain their attendance as much as they can.

Another issue raised by Mentees: Garima, Bhanu, Priya didn't have study material. Students faced the issue regarding poor network so they could not attend the classes properly so

*Sachin Chouhan*



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subject faculty provide them study material and suggested some online sites through which they can study.

In the **second meeting** date: 06/10/2020 (online mode) 07 mentees were present and 04 of them were absent. Mentees: Parul, Vaibhav, Arshad, Mansi, Riya have some issue regarding how to complete their projects. Mentor told the students about how prepare the project report and provide a special session on the how to write project report after the discussion this issue to the Coordinator and HoD.

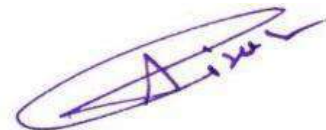
No other issue raised by the mentees in these meetings.



Signature:  
(Head of the Department)



Signature:  
(Mentor)



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**Minutes of Meeting  
of  
Mentor-Mentee Meetings  
Department of Computer Science &  
Engineering**

**Bachelor of Technology in Computer Science  
& Engineering (Semester:1st)**

**Session: 2020-21**

**Quantum University, Roorkee**

*Chaudhary*



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**Quantum University**

**Campus: Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)**

**ROORKEE- 247167 (UK)**

**Minutes of Mentor-Mentee**

**Date: 05/01/2021**

A meeting of the Mentor-mentee of the **Department of Computer Science & Engineering**, Quantum University was held on **25<sup>th</sup> September, 2020**. The discussion was held between the Dean and the Coordinators of the department for the nomination and approval of the Mentor for the current Academic Session 2020-21. Mentors are requested to take mentor-mentee session in online mode due to Covid-19.

The following faculty members were assigned as the Mentors for the Academic Session 2020-21.

S. No.	Name of the Department	Program Name	Faculty Name	Class	Section	Batch	No of Students
1	Department of Computer Sciences & Engineering	Bachelor of Technology in Computer Science & Engineering	Dr. Aditi Sharma	1 <sup>st</sup> Year	A	A1	19

In the following semester three mentor-mentee meetings were conducted. In those meetings mentor attempted to provide the best resolutions in the interest of students and institution as a whole. The following agendas are detailed below:

**The first mentor-mentee meeting of the Department of Computer Science & Engineering, Quantum University**, academic session 2020-21 was held on **16<sup>th</sup> October, Online mode**. The meeting was preceded by the mentor **Dr. Aditi Sharma** and 17 mentees, 2 of them were absent.

**Mentees:** Md Meraj, Vansh Gupta, Tushar Rana, Tarun Panwar faced issue that class not going on properly due to net connection Regarding this issue mentor advised students to revised some lectures of the same topics.

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Another problem was raised by mentees Ruby Rana & Roshan Kumar who could not attend the classes due to health issue mentees: There are some students who could not attend the class on time mentor discussed this issue to coordinator and coordinator rearrange the repeat class of the same subject as a quick revision.

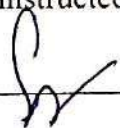
In the **second meeting date: 17-11-2020, online mode**, 16 mentees were present and 3 of them were absent. Mentee: Parduman Saini to appear in online mid-semester exams. Mentor guided student to appear in the exam and student upload the answers of the questions given by the subject faculty.

Mentor: Md Atikur Rab, Vansh Singhal and Satyam Tiwari faced issues that they are unable to get the practical subject. Mentor discussed the issue with the coordinator and after discussion mentor asked the subject faculties provides some online sites and hand out notes to the students for practical subjects.

Another problem was raised by mentees: Tushar Rana and Tarun Panwar who were unable to appear in mid semester exam as they co Regarding this issues mentor inform coordinator and provide some sites through students can learn some topics and faculty provide some links for important topics as student can learn from that site as well as provide some hand written notes.uld not take class due to connection issue.


In the **third meeting date 22-12-2020, online mode**, 16 mentees were present and 3 of them were absent. The problem was raised by mentees: Prince Chaubey, Ritesh Kumar, and Rahul Kaushal they faced issues as that they could not upload answers due to poor connection till end date. Mentor discussed this issue to HoD as well as ERP coordinator and re-conduct the date of mid semester exam and inform students for the same.

Another problem was Mentees: Md AtikurRab Mohd. Saif Ali and Shahnawaj Alam faced issue regarding practical sheets. Regarding this issue mentor inform the coordinator and HoD. After discussion HoD instructed to coordinate to rearrange the practical exam date.

  
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(Head of the Department)



  
Signature:

(Mentor)



  
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**Minutes of Meeting**  
**Mentor-Mentee**  
**Department of Agriculture Studies**  
**Session: 2020-21**

(Semester: 1st)

**Quantum University, Roorkee**

*Chaudhary*



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Campus: Mandawar, 22 Km Mile Stone, Roorkee-Dehradun Highway (NH-73)

ROORKEE- 247167 (UK)

Minutes of Mentor-Mentee

Date: 29/12/2020

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In Bachelor of Science (Hons.) in Agriculture program 19 mentors were nominated and under each mentor 19 mentees assigned during the 2020-2021.

A mentor-mentee meeting of in Bachelor of Science (Hons.) in Agriculture was held on the behalf of the Department of Agricultural Studies for academic session 2020-21 Semester 1st, on 17<sup>th</sup> October, 2020 in online mode.

The following members were present in the meeting:

1. Mr. Naveen Chandra (Mentor)
2. Bachelor of Science (Hons.) in Agriculture (Batch 2019-23) Semester 1<sup>st</sup> (Strength: 19 students)

The first mentor-mentee meeting of the Department of Agriculture, Quantum University, academic session 2020-21 was held on 17<sup>th</sup> October, 2020, via Online mode. The meeting was preceded by the mentor **MR. NAVEEN CHANDRA**, 17 mentees were present and 2 of them were absent.

In this meeting mentees: Nikita Rai, Pawan Kumar, Laxmi Priya Mandal, Sainee Raj and Sayantani Paul faced issue that online classes are disrupted due to glitch in internet connection. Mentor asked the concerned faculties to provide notes and learning materials to the students.



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Another problem was raised by the mentees Rakhi Rani, Rashmi and Shailesh kumar they discussed that due to health issue they could not attend the classes. Mentor discussed this issue to coordinator and the coordinator rearranged the repeat class of the same subject as a quick revision.

Some of the mentees: Satish Kumar Singh, Rishal Kumar, Rupa Kumari and Sakshi Sandhya indicated a wish to return to the offline mode of classes due to network instability and sometimes audio breaking issues. Students were told to wait till the guidelines come from the government.

In the **Second meeting** date: 16/11/2020 (via online mode) 15 mentees were present and 4 of them were absent. Mentees: Rajendra Bisht, Saikat Bera, Prachi Shandilya, Rakhi Rani, Rashmi Sundi and Shailesh Kumar asked how to appear in online mid-semester exams. Mentor guided student to appear in the exam and student upload the answers of the questions given by the subject faculty.

Another problem was shared by the mentees: Rakhi Rani, Rashmi Sundi, Shailesh Kumar, Rahul Patel, Satish Kumar Singh, Rishal Kumar and Rupa Kumari who faced issues in getting on the practical subject. Mentor discussed the issue with the coordinator and after discussion mentor asked the subject faculties provides some online sites and hand notes to the students for practical subjects.

In the **Third meeting** held on date: 24/12/2020 (via online mode) 17 present and 02 were absent. Mentees raised issue on Unable to upload mid-semester answers. Mentees: Prashant Saini, Rajendra Bisht, Saikat Bera, Prachi Shandilya, Rakhi Rani, Rashmi Sundi and Shailesh Kumar faced issues as they could not upload answers due to poor connection till end date. Mentor discussed this issue to HoD as well as ERP coordinator and re-conduct mid semester exam and informed students for the same.

Next issue raised by Mentees: Shailesh Kumar, Rahul Patel, Satish Kumar Singh and Rishal Kumar faced issue regarding practical sheets. Regarding this issue mentor inform the coordinator and HoD. After discussion HoD instruct to coordinator to rearrange the practical exam date.

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Next issue raised related to stress during Covid-19. Some mentees: Antara Nandi, Prashant Saini, Rajendra Bisht, Saikat Bera, Prachi Shandilya, Rakhi Rani felt stress due to covid-19. Counseling sessions to address mental health during lockdown.

No other issue raised by the mentees in these meetings.



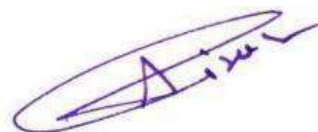
Signature:

(Head of the Department)



Signature:

(Mentor)



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**Minutes of Meeting  
of  
Mentor-Mentee  
B.Voc. A Logistic & Supply Chain  
Management  
Session: 2020-21**

First Semester

**Department of Business Administration**

**Quantum University, Roorkee**

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Minutes of Mentor-Mentee

Date: 10/12/2020

A mentor-mentee meeting was held during each semester in each session twice or thrice as per the guidance of University. Mentor has to take the meeting according to the time-table assigned to them by the department. In **B.Voc. A Logistic & Supply Chain Management program 01 mentor** was nominated with 14 assigned mentees during the session 2020-2021.

A mentor-mentee meeting of in **B.Voc. A Logistic & Supply Chain Management** was held on the behalf of the Department of Business Administration for academic session 2020-21 Semester 1st, on 23<sup>rd</sup> September, 2020 in online mode.

The following member was present in the meeting:

3. **Mr. Pushpendra Singh** (Mentor)

B.Voc. A Logistic & Supply Chain Management (Batch 2020-23) Semester 1st (Strength: 14 students)

**The First mentor-mentee meeting of the B.Voc. A Logistic & Supply Chain Management program**, Quantum University, academic session 2020-21 was held on 23<sup>rd</sup> September, 2020 in **online mode**. The meeting was preceded by the mentor **Mr. Pushpendra Singh**, 9 mentees were present and 5 of them were absent. In this discussed about quarries of students.

- ✓ Mentees: Vivek Singh, Nikhil Kumar and Nand Kishor Kaushik asked about academic aspects, including specifics about subjects, assignments, exams, and related matters. The mentor conveyed to all mentees about the upcoming orientation program, during which there will be comprehensive discussions on academic matters, university processes, and

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protocols. The mentor also provided the mentees with the schedule for the orientation program

- ✓ Another issue raised by Mentees: Hem Joshi, Nand Kishor Kaushik, Deepak Kumar , Yogesh Singh Tanwar expressed that they are facing difficulties as the class not going on smoothly due to issues with their internet connection. The mentor advised the students to review lectures covering the same topics to compensate for the disruptions caused by the internet connection problems

In the **second meeting date: 08/10/2020 (online mode)** 12 mentees were present and 2 of them were absent.

- ✓ The student is experiencing difficulty in comprehending a particular topic in the subject IT For Logistics. The mentor requested the concerned faculty to arrange additional classes for the mentees, to help them a better understanding of the respective topics.
- ✓ Mentor talked to student why they are not attending the class students mention the reason of health issue. Mentor advised the students to maintain their attendance as much as they can. Mentor addressed this issue with the coordinator. Subsequently, the coordinator reorganized a class for the same subject as a quick revision.
- ✓ Mentees wants to know regarding midterm exams and asked some quarries, How to appear in online mid-sem exams. The mentor provided guidance to the student to participate in the exam, and the student proceeded to upload their answers to the questions provided by the subject faculty.

No other issue raised by the mentees in these meetings.



Signature:  
(Head of the Department)



Signature:  
(Mentor)



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